



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Crudwell Pre-school		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Malmesbury Area Board
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Replacement of the floor surface of the outside play area for the village pre-school. Much of the current flooring has deteriorated, while many of the bark chips have been lost and get spread around the building. We would like to replace this flooring with hard-wearing and soft-impact astro turf.
Where will your project take place?	Crudwell Village Hall Pre-school outdoor play area
When will your project take place?	Spring 2011
How many people will benefit from your project?	25-30 children each term
How does your project demonstrate a direct link to the community plan for your area?	Support s early years, and pre-schools in villages
Please provide a reference/page no.	P. 12

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The strong link with the primary school and the wish to improve facilities for local families while keeping costs low for them. It supports the village hall by providing a regular income through rent and fundraising for the local community such as the October Occasion .

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Feedback from pre-school staff and the village hall highlighted that there was a need to replace the safety flooring of the outside play area allocated for the pre-school. As well as being worn out it is also difficult to maintain as the bark surface gets inside the building and in the toys etc. This makes the surface patchy in places around the play equipment.

The project will provide a fun, safe , stimulating area for the children to play and learn. It will also attract more children to the pre-school each year as the space is one of the selling points of the pre-school. After a large number of children went up to primary school in September it is important for us to keep up our numbers to sustain the school and the Village Hall itself, which is central to our community.

Any other information about your project.

The flooring is part of a renovatiion for the pre-school outside play area.We also plan to secure play equipment by having doors made for the shed and painting/muralling the main shed so it becomes part of a creative space for the children to play. We also want to do more gardening with the children once the work is done by having beds growing herbs etc all year round and replacing play equipment to be more inspiring.

The surface chosen, as well as looking good and appealing to the children, also provides a safer surface, which will meet critical height requirements.Unlike soft pour rubber or rubber mulch, artificial grass will not degrade or crumb removing the risk of ingestion by children, irritation of being trampled into school buildings and does not suffer from algae build-up with its increased risk of slips and falls.

3 - Management

How many people are involved in the management of your group/organisation? 11

Of these, how many are:

Over 50 years	Male <input type="text"/>	Female <input type="text" value="1"/>
25 – 50 years	Male <input type="text"/>	Female <input type="text" value="10"/>
Under 25 years	Male <input type="text"/>	Female <input type="text"/>
Disabled People	Male <input type="text"/>	Female <input type="text"/>
Black and Minority Ethnic people	Male <input type="text"/>	Female <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one poff funding need - there are no on-going costs

Note for section 5 below: We have applied to awards for all for the total balance we need after our own fundraising. We will hear whether we have been successful the 3rd week of January. If we are successful we would let you know as would not need to take up any money if awarded from yourselves.

If you were not awarded the full amount requested, what would be the impact on your project?

It wouldn't be able to go ahead as planned. We would need to rethink the plans and it would delay the project for a few years.

How will you know whether your project has made a difference in the community?

Feedback/reporting from pre-school staff about the children's use of the area. Feedback from prospective parents viewing the pre-school and the difference it makes to their decision to join the pre-school.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

This is our first grant application but we will also be applying for 'Awards for All' lottery grant and CommunityFirst grant to other half of the project.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: July

Year: 2010

A - Total income:

£39,512

B - Minus total expenditure:

£31,840

Surplus/deficit for year: (A minus B)

£7,672

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Artificial grass @ £22.50 per m2	£3,240	Own fundraising/reserves	C	£1,000
Groundwork to prepare surface	£532			£
Labour/installation (3 days)	£1700	Parish/town council		£0
VAT @ 20%	£1,094			£
	£	Trusts/foundations		£0
	£	Awards for all (15/12/10)	P	£5,566
	£	In kind		£0
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£6,566	Total Project Income		£6,566

Total project income B £6,556

Total project expenditure A £6,566

Project shortfall A – B £0*

Award sought from Wiltshire Council Area Board £3,283

Bank Details

Please give the name of the organisations' bank account e.g. Barclays Barclays

Please give the title name of the organisations' bank account e.g. current Pre-school Community Account

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

As part of its policies the school is committed to both equality and inclusion especially by keeping fees as low as possible to provide low cost childcare for local families.

b) How does your project work to promote inclusion, participation and good community relations?

The pre-school is one of the groups at the centre of our village community and we have close links to Crudwell primary school. Children can make friends that they will take to primary school and there is continuity via this relationship. The work planned we hope will help stimulate creative play.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 28/11/2010

Position in organisation: Vice Chair

Please return your completed application to the appropriate Area Board Locality Team